



IMPORTANT: COVID-19 Update

Wearing of Masks

Date: 28 June 2021
Effective: Midnight 28 June 2021
To: All Employees, VMO's, All Calvary South Australian
From: Sharon Kendall, Regional CEO - South Australia

As you are aware, all staff on site at a Calvary Healthcare facility in South Australia, are required to wear a mask at all times as of **midnight on 28 June 2021**. This includes all VMOs, staff, visitors and contractors.

All staff, VMOs, visitors and contractors will be provided a hospital mask at screening.

All patients should wear a mask when transiting between their room and anywhere else within the hospital. Patients are not required to wear masks when in their room. Some exceptions may apply for children and those that cannot tolerate masks.

All masks must be a hospital issued mask. Please do not wear personal masks from home.

Some useful facts about masks:

Masks in best case scenario (when they are not touched or removed from face) have a life of up to 4 hours (if not wet).

We anticipate that most staff will need approximately 3 masks per shift. We ask you to play your part in practicing good stewardship and utilise new masks only when necessary. We also ask that staff do not stock pile masks.

Masks should be removed and replaced in the following circumstances:

1. You touch your mask
2. You remove your mask from nose and mouth area (e.g. to eat, drink or blow nose)
3. Mask should not be lowered and worn around chin and then put back onto face

If you remove your mask please discard in the following manner:

1. Perform hand hygiene
2. Handle the mask by the string or tape that wraps around your ear only
3. Discard into nearest waste bin immediately
4. Do not scrunch it into a ball and put it in your pocket.

If you need to remove your mask for any of the above reasons new masks will be issued at various points in the hospital, including:

- In each area - your manager or team leader will be able to issue you with a new face mask
- Staff working in recovery and theatre areas should obtain masks in their usual manner
- The screening staff at COVID screening stations will be able to issue a new mask
- The staff dining room, where you may take a new mask after eating your meal



Staff dining room, please note:

- Masks do not need to be worn in this area whilst you are on meal break
- We encourage all staff to eat their meals or have their breaks in outside areas
- Social distancing regulations are very important in these staff meal areas, whilst masks are not being worn

Office rooms (e.g. Managers offices)

- A mask is not required in office spaces where social distancing can be ensured and door is closed

Sharon Kendall
Regional CEO - SA