

IMPORTANT: COVID-19 Update – Restrictions for Calvary SA employees who have visited Queensland

30 March 2021 Date:

To: All Employees and VMOs - Calvary SA

Effective: IMMEDIATELY

Sharon Kendall, Regional CEO - South Australia | David Izzard, Head of People and Culture From:

The COVID-19 situation in Queensland is evolving. As at 29 March 2021, the SA Government's **Emergency Management Directive requires travellers who have been in Greater Brisbane Area** (including City of Brisbane, Moreton Bay, Ipswich City, Redland City or Logan City LGAs) on or since 20 March 2021 must not visit an SA high risk setting (hospital or aged care setting) for 14 days after departing the area.

Consistent with the SA Government Directive, effective 4.00pm 29 March 2021 until further notice, the following advice applies to all Calvary SA employees and VMOs:

Employees and VMOs who return to South Australia on or after 29 March 2021 and have been in the above Queensland locations of geographical risk on or since 20 March 2021 must not attend the workplace for 14 days.

COVID-19 Employee Leave Arrangements

There are special COVID-19 leave arrangements in place for Calvary employees who have returned from an area of geographical risk and are required to not attend the workplace and/or enter quarantine.

- For employees who reside in SA and have visited Greater Brisbane Area or any other areas of geographical risk since 20 March 2021 but prior to 30 March 2021, you will be required to not attend the workplace, take special paid Coronavirus leave and monitor your health for 14 days. The SA Government requires you to submit to COVID-19 testing within 24 hours after your return to South Australia and on Day 5 and Day 13 after your return.
- For employees who reside in SA and have chosen to travel to Greater Brisbane Area or any other areas of geographical risk from 30 March 2021 until otherwise notified, you will be required to use annual leave in the first instance then personal and carers leave if the SA Government requires you to enter quarantine upon your return. Where paid personal and carers leave and annual leave are not available, the period will be unpaid leave.

For more information about COVID-19 symptoms, COVID-19 leave arrangements, as well as a range of other staff resources, including HR FAQs, please visit: www.calvarystaffupdates.org.au. If you have any questions, please contact your Manager.

Monitor your health - stay at home if unwell

The latest developments are a timely reminder for all, that if you are unwell, and are showing signs or symptoms of COVID-19, respiratory illness, gastroenteritis, as below, you should not present to work.

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To protect each other, and the people in our care, we must remember to stay at home if you are feeling sick or unwell. If you are unwell and are showing signs or symptoms of COVID-19, respiratory illness, gastroenteritis, as below, you should not present to work.

- fever;
- respiratory symptoms; including:
 - coughing;
 - sore throat; and/or
 - shortness of breath.

Other symptoms include headache, sore throat, fatigue, shortness of breath, loss of taste or sense of smell, chills and vomiting. Atypical symptoms of COVID-19 may also occur including chest pain, diarrhoea and conjunctivitis.

- **Exercise good hand hygiene.** Please continue to wash your hands well and regularly and in accordance with our infection prevention protocols.
- Maintain social/physical distancing. Social/physical distancing of 1.5 metres separation.
- Use good cough and sneeze etiquette. Cough into your elbow and cover your nose and mouth when sneezing. If you have a new persistent cough, you should not be at work.

We understand and greatly appreciate your conscientiousness, work ethic, and desire 'not to let your team members down' but in this instance, attending your shift, if you are showing any of the above symptoms, poses a grave risk to your colleagues, those we care for and the whole community.

These measures are in place to reduce the risk of potential COVID-19 transmission to other members of staff, our GP and allied health partners and the vulnerable people in our care.

For the latest updates on evolving SA Hotspots and staff requirements, please visit <u>the SA Health website</u> and <u>www.calvarystaffupdates.org.au</u> regularly. Please contact your manager if you have any questions.

Thank you for all that you do for Calvary and the vulnerable people in our care.

Please do the right thing and stay home if you are unwell.