



IMPORTANT: COVID-19 Update – Ongoing NSW travel restrictions and requirements to access special Covid leave

Date: 18 December 2020
To: All Calvary Employees
Effective: IMMEDIATELY
From: David Izzard, Head of People and Culture

The COVID-19 situation in NSW continues to evolve. With this will come ongoing changes to government restrictions and requirements of residents who return to their state or territory from New South Wales, and potentially other states and territories pending changes to the COVID-19 situation in Australia.

The situation in NSW is changing quickly and is expected to evolve over the coming days and weeks. Accordingly, Calvary advises all employees to monitor the advice of their respective government authorities before travel to or from NSW (or any future affected jurisdiction) for changes to restrictions and requirements on a regular basis.

Consistent with the advice of state and territory governments at the time of writing this notice, Calvary advises employees to avoid unnecessary travel to Sydney.

- **For employees who travel to a NSW COVID-19 area of heightened risk (or any future affected jurisdiction) before identified by the relevant state or territory government and must undertake quarantine on your return, special Coronavirus leave may be used.** Proof of visit to the NSW area of heightened risk must be provided to your Manager.
- **For employees who chose to travel to any NSW COVID-19 area of heightened risk (or any future affected jurisdiction) after it is identified by the relevant state or territory government, you will be required to use annual leave in the first instance if required to undertake quarantine upon your return.** Where paid personal and carers leave and annual leave are not available, the period will be unpaid leave.

As the situation in NSW evolves, state and territory governments are regularly updating their requirements for those returning to their jurisdictions. This will also be the case for any future unforeseen outbreaks in other states or territories.

For the latest updates, please monitor the website of your jurisdiction on a regular basis:

- [New South Wales](#)
- [Victoria](#)
- [Australian Capital Territory](#)
- [South Australia](#)
- [Tasmania](#)
- [Northern Territory](#)



For more information about COVID-19 symptoms, COVID-19 leave arrangements, as well as a range of other staff resources, including HR FAQs, please visit: www.calvarystaffupdates.org.au

If you have any questions, please contact your Manager.

We understand this has been a particularly difficult year for employees and understand how disappointing this news will be for many of you. If you are finding your situation distressing in any way, please discuss your concerns with your Manager. If you feel you require further support, contact your Employee Assistance Program (EAP) at:

<http://connect.calvarycare.org.au/EmployeeEssentials/Conditions/pages/Employee-assistance-program.aspx>

Thank you for all that you do for Calvary and the vulnerable people in our care.