

IMPORTANT: COVID-19 Update – updated Victoria risk areas and restrictions.

Date: 27th May 2021
To: All Employees –Calvary SA
Effective: IMMEDIATELY
From: Sharon Kendall Regional CEO -SA | David Izzard, Head of People and Culture

The COVID-19 situation continues to evolve.

We appreciate your patience and understanding.

As at 6pm May 26th the South Australian Government has advised amended requirements as a result of the identification of Greater Melbourne and the City of Greater Bendigo as areas of concern.

This means effective immediately:

- Any staff who have been in **Greater Melbourne on or after 20th May 2021** are excluded from working for **14 days on return**
- Any staff who have been in the **City of Greater Bendigo on or after 22nd May** are excluded from working for **14 days on return**
- **If staff have been to these areas you are required by SA Health to get a COVID-19 test** in accordance with their current direction
- **Any visitors to the facilities that have visited these areas will be excluded from entry.**
- **Exemptions will be reviewed on a case by case basis by Calvary management in accordance with the SA Health Direction**

Any employees who have visited Victoria should regularly monitor areas of concern and advice detailed at:

<https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/conditions/infectious+diseases/covid-19/about+covid-19/latest+updates>

COVID-19 Leave Arrangements

There are special COVID-19 leave arrangements in place for employees who have returned from affected areas or places of high concern and who are required to enter quarantine.

- **Employees who have visited Greater Melbourne on or after 20 May or the City of Greater Bendigo on or after 22nd May** will be required to not attend the workplace, take special paid Coronavirus leave and monitor your health for 14 days.
- From today any employees **who choose to travel to Greater Melbourne or the City of Greater Bendigo**, until otherwise notified, you will be required to use annual leave in the first instance then personal and carers leave. Where paid personal and carers leave and annual leave are not available, the period will be unpaid leave.

For more information about COVID-19 symptoms, COVID-19 leave arrangements, as well as a range of other staff resources, including HR FAQs, please visit: www.calvarystaffupdates.org.au. If you have any questions, please



contact your Manager.

Monitor your health - stay at home if unwell

COVID-19 presents as a mild illness for approximately 80% of cases, with fever and cough being the most commonly reported symptoms.

If you are unwell and are showing signs or symptoms of COVID-19, respiratory illness, gastroenteritis, as below, you should not present to work.

- fever;
- respiratory symptoms; including:
 - coughing;
 - sore throat; and/or
 - shortness of breath.

Other symptoms include headache, sore throat, fatigue, shortness of breath, chills and vomiting. Atypical symptoms of COVID-19 may also occur including chest pain, diarrhoea and conjunctivitis.

Who can I contact if I need support?

If for whatever reason you are finding this requirement distressing, please discuss your concerns with your Manager in the first instance. If you require additional support, please make contact with your Employee Assistance Program (EAP) provider at:

<http://connect.calvarycare.org.au/EmployeeEssentials/Conditions/pages/Employee-assistance-program.aspx>

For up-to-date information for all staff, check in to Calvary's COVID-19 Information and Resources site for staff regularly at: www.calvarystaffupdates.org.au

Thank you for all that you do for Calvary and the vulnerable people in our care.