

6 March 2020

Dear Staff Member,

RE: Important COVID-19 (Coronavirus) Information for Residential Aged Care Staff

As the situation of Coronavirus (COVID-19) within Australia evolves, we want to reassure our Residential Aged Care staff that Calvary is preparing for the potential risk.

This letter is to update you on Calvary's response to risks related to COVID-19 and provides information about what is expected of staff to ensure the ongoing care of residents.

There is currently no confirmed case of COVID-19 in a Calvary facility. COVID-19 can cause illness similar to the common cold and influenza. COVID-19 can cause more serious illness, particularly for vulnerable groups like the elderly and people with underlying health conditions. While there is no specific treatment for COVID-19, most of the symptoms can be treated with supportive medical care.

Calvary is following updates from the Department of Health and preparing for a possible confirmed case of COVID-19 in one of our Residential Aged Care Facilities.

As carers of a particularly vulnerable segment of the community, we will continue to provide the highest quality of care to our residents. You are required to self-quarantine by staying at home for 14 days only if the following applies to you:

- You have left, or transited through a high risk country that requires isolation for 14 days, from leaving that country. At 09:00 hrs, 6 March, the countries are: Mainland China, Iran, and Republic of Korea (South Korea).
- You have been in close contact with a confirmed case of coronavirus in the last 14 days (isolate for 14 days after the date of last contact with the confirmed case).

What do we need from you at this time?

In order to minimise the risk of infection to residents, family and staff, we will continue to follow the advice of the Department of Health and observe our comprehensive infection prevention and control procedures. If you are unsure, please speak with your Manager.

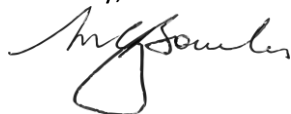
In these situations, we call on our staff to continue 'being for others' by standing by the vulnerable people in our care. To ensure we are adequately prepared, should one of our facilities be exposed to COVID-19, we are calling on our employees in Calvary Retirement Communities to self-nominate to do additional hours.

Additional hours will only be called upon in an event of COVID-19 outbreak in a facility.

If you are willing to be of assistance to your colleagues and our residents in this situation, please send your name, contact details, current role, and your availability to: crchr@calvarycare.org.au

Thank you for all that you do.

Sincerely,



Martin Bowles
National CEO