



IMPORTANT: COVID-19 Update – Restrictions for Calvary VIC employees who have visited Western Australia

Date: 27 April 2021
To: All Employees - Calvary VIC
Effective: IMMEDIATELY
From: Cynthia Dowell, Regional CEO – VIC/TAS | David Izzard, Head of People and Culture

The COVID-19 situation in Western Australia is evolving. The Victorian Government has declared the Perth Metropolitan Area and Peel Region in Western Australia red zones (other than for transit through an airport) under Victoria's 'traffic light' travel permit system, from 2:01am Victorian time on Saturday 24 April 2021.

Implications for employees who have recently visited these areas are outlined below. Impacted employees will be required to apply for a travel permit and enter immediate self-quarantine upon return to Victoria. Visit the Government's [coronavirus website](#) for more on the travel permit system and how to apply.

Implications for Affected Employees

- **Employees who are Victorian residents and have visited the Perth Metropolitan Area and Peel Region in Western Australia after 24 April 2021 must apply for a red zone permit to enter the state.** Affected staff will be required to self-quarantine at home for 14 days, be tested within 72 hours of arriving, and again on Day 13 of the quarantine period.
- **Employees who have visited the Perth Metropolitan Area and Peel Region in Western Australia between 17 April and 23 April inclusive are required to isolate, be tested within 72 hours, and remain in self-quarantine at home until a negative test result is received.**

COVID-19 Employee Leave Arrangements

There are special COVID-19 leave arrangements in place for employees who have returned from an area of geographical risk and are required to not attend the workplace and/or enter quarantine.

- **For employees who reside in Victoria and have visited the Perth Metropolitan Area and Peel Region in Western Australia or any other close contact locations within 14 days before 24 April 2021 you will be required to not attend the workplace until such time that you can provide your manager with a negative COVID-19 test result.** You will be required to self-quarantine and use special Coronavirus leave until your negative test result is received.
- **For employees who reside in Victoria and have visited the Perth Metropolitan Area and Peel Region in Western Australia or any other close contact locations after 24 April 2021 but prior to 26 April 2021 you will be required to not attend the workplace for 14 days.** You will be required to self-quarantine and use special Coronavirus leave.
- **For employees who reside in Victoria and have chosen to travel to the Perth Metropolitan Area and Peel Region in Western Australia or any other close contact locations from 26 April 2021 until otherwise notified, you will be required to use annual leave in the first instance then personal and carers leave if the**



Victorian Government requires you to self-isolate upon your return. Where paid personal and carers leave and annual leave are not available, the period will be unpaid leave.

For more information about COVID-19 symptoms, COVID-19 leave arrangements, as well as a range of other staff resources, including HR FAQs, please visit: www.calvarystaffupdates.org.au. If you have any questions, please contact your Manager.

Monitor your health - stay at home if unwell

COVID-19 presents as a mild illness for approximately 80% of cases, with fever and cough being the most commonly reported symptoms.

If you are unwell and are showing signs or symptoms of COVID-19, respiratory illness, gastroenteritis, as below, you should not present to work.

- fever;
- respiratory symptoms; including:
 - coughing;
 - sore throat; and/or
 - shortness of breath.

Other symptoms include headache, sore throat, fatigue, shortness of breath, chills and vomiting. Atypical symptoms of COVID-19 may also occur including chest pain, diarrhoea and conjunctivitis.

We understand the disruption and anxiety pandemic can cause our employees. If you are finding your situation distressing in any way, please discuss your concerns with your Manager. If you feel you require further support, contact your Employee Assistance Program (EAP) at:

<http://connect.calvarycare.org.au/EmployeeEssentials/Conditions/pages/Employee-assistance-program.aspx>

Thank you for all that you do for Calvary and the vulnerable people in our care.

Please do the right thing and stay at home if you are unwell.