

COVID-19 MEDIA PROTOCOL

INTERNAL USE ONLY

When contacted by the media (journalists) please follow these steps:

1. Ask the journalist for the name of their media agency and their contact details.
2. Do not answer any questions. Explain that Calvary has a system in place for responding to media enquiries.
3. Provide the journalist with contact details of our National Media and Communications Managers:

Stephen Lyons

P: 0432 601 377

E: media@calvarycare.org.au

Sue Corlette

P: 0419 378 470

E: media@calvarycare.org.au

4. Notify your General Manager or Facility Manager of the media enquiry and that it has been directed to the National Media Team.