

2nd April 2020

RE: Screening of all people entering Calvary Adelaide Hospital

Dear Calvary Adelaide Hospital Staff Member

As you are aware Calvary has been using screening questions for all patients and visitors to the hospital in both the main reception and consultancy building lobby areas for the past few weeks.

Following direction from National Office we have strengthened this process as of midnight 1st April 2020.

1. All people including staff entering the Hospital, Consultancy Building or Loading Dock will be screened including having their temperature taken each day.
2. Following a screening all people will be issued with a dated sticker which is to be worn and displayed at all times. People without a sticker will be asked to return to a screening point.
3. **All staff are asked to enter the hospital through the ED Ambulatory entrance and once clear proceed to the clinical lifts.**
4. **The screening desks in the main reception and ED Ambulatory entrance will be manned between the hours of 6:00am and 10:00pm. Any staff member arriving at the hospital outside these times is asked to proceed to the ED triage desk for screening.**

These are difficult days and we are doing our best to streamline the process, but also ensure that all people entering the hospital are fully screened. We are happy to hear any feedback people have on improvements you could suggest to this system.

With kind regards

Tanya Brooks
Acting General Manager